



CONSULTANT SELECTION COMMITTEE

11/12/2019 | 9:30 AM

The meeting of the Consultant Selection Subcommittee was called to order at 9:50 a.m. in the Centennial Meeting Room, located at 3600 Tremont Road by Chairperson Greg Comfort.

MEMBERS PRESENT: Subcommittee Chairperson Greg Comfort, Bill Westbrook, and Task Force Chairperson Margie Pizzuti.

MEMBERS ABSENT: Task Force Chairperson Nick Lashutka (listened via phone call), Matthew Rule, and Linda Mauger (listened via phone call)

STAFF PRESENT: City Manager Steven Schoeny, Assistant City Manager Dan Ralley, Parks & Recreation Director Debbie McLaughlin, Community Affairs Director Emma Speight, and Parks Planning & Development Manager Jeff Anderson

1. Committee Discussion on Proposals

Subcommittee Chair Comfort led a discussion on proposals that were received from the teams of Perkins & Will and Williams Architects.

The sub-committee indicated that they felt either team would be able to perform well. The committee felt that the Williams Architects proposal seemed to place a greater emphasis on a personal presence and also stressed the importance of a statistically valid survey.

The Subcommittee did note that the fee requested from Perkins & Will was higher and that this seemed to be mostly due to travel expenses and higher hourly billing rates. Mr. Comfort indicated that he felt the Williams Architects would be stronger in community outreach and Mr. Westbrook stated that he felt that Williams Architects had the better proposal, regardless of price.

The Subcommittee discussed the proposed schedules, both of which indicated about a nine month process. Mr. Schoeny shared that both teams had provided



stopping points early in the process if it is determined that a Community Center is not feasible.

Each Subcommittee member stated that the Williams Architects was their preferred proposal.

Mr. Comfort said that the Subcommittee would meet at 6:45 p.m. on November 13, 2019 to take a vote to recommend a proposal for consideration by the full Community Center Feasibility Task Force.

2. Public Comment

There were no questions or comments from the public.

3. Motion to Authorize Chair to Approve Final Minutes

Since a quorum was not present, the Subcommittee was unable to make such a motion. The minutes of this meeting will be approved at the next sub-committee meeting at 6:45 p.m. on November 13, 2019.

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The meeting was adjourned at 10:35 a.m.

Chairperson

ATTEST:

Ashley M. Ellwood
Secretary

