

December 19, 2019 | 2:30 pm

The meeting of the Community Relations Assessment Committee was called to order at Noon in the Council Committee Room located at 3600 Tremont Road by Co-Chair Sue Ralph.

Members Present

Sue Ralph, City Council	Jim Lynch, City Council	Michele Hoyle, City Council
Michelle Montgomery, Equal UA	Tricia Fellingner, UA Schools	Jenn Faure, UA Library
Nic Fortkamp, Equal UA	Steve Schoeny, City Manager	Steve Farmer, Police Chief
Emma Speight, Comm. Affairs Director		

Members Absent

Marianne Mitchell, Equal UA		

MINUTES

1. Welcome

2. Approval of November 26, 2019 Meeting Minutes

Motioned: Sue Ralph

Seconded: Jim Lynch

Motion unanimously passed

3. January/February 2020 Community Outreach Plans

- The purpose of the outreach was discussed and further refined, as follows:
 - o To be more presentation focused (history, how we got here) versus a workshop/idea generation format.
 - o To inform and build community support through consistent messaging.
 - o To serve as an invitation to be involved – individuals interested in serving on the committee, and groups interested in supporting the work of the committee.
 - o To discuss alignment/similarities of the committee mission with the mission statements of community groups.
 - o To share the goals of the committee and prospective projects.
 - o To emphasize that the participation of community groups to help implement projects tied to the goals will be key to success.

- To begin identifying partners or project leads.
- To begin to identify a representative (champion) for each community group.
- A list of suggested entities was reviewed to identify an initial set of presentations (full list attached). The group agreed that the following groups should be prioritized for February meetings:
 - **Spring 2019 workshop participants** – dates and presenters TBD
 - **Network UA** – Noon, Monday, February 10. Jenn Faure and Emma Speight attend these meetings and can present.
 - **Northwest Realtors Association** – date and presenters TBD
 - **Senior Center Current Events Discussion Group** – Michele Hoyle is already scheduled as a speaker at one of the February meetings for this group. Jim Lynch will also attend.
 - **UA Civic Association** – 7 pm, Monday, February 3 (pending request to UACA). Presenters TBD
 - **Leadership UA** – Michelle Montgomery and Nic Fortkamp were attending the class' December 19 meeting to see if there is interest in a class project focused on community relations (possibly how to create a welcome wagon).
- Emma will develop a draft presentation outline with talking points to share back with the temporary committee and will work to schedule the above listed presentations.
- The temporary committee will reconvene mid-January to review and run through the presentation and finalize its outreach plans.
- Next steps for forming the Community Relations Committee:
 - Early in the New Year, Steve Schoeny and Emma Speight will be meeting with Council Leadership and the City Attorney's Office to begin work on the necessary legislation. Proposed legislation should be before Council in the spring (likely right after Spring Break).
 - The City will put a call out to the community for applicants interested in serving on the committee.

4. Motion to Authorize Co-Chairs to Approve December 19, 2019 Minutes

Motioned: Michele Hoyle

Seconded: Emma Speight

Motion Passed

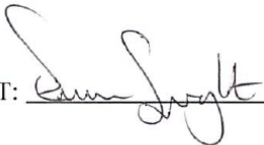
ADJOURNMENT

Motioned: Sue Ralph

Seconded: Steve Schoeny

Motion Passed

Meeting was adjourned at 3:10 pm

ATTEST: 

CHAIR: 