

**10/30/2019 | 7:00 PM**

The meeting of the Community Center Feasibility Task Force was called to order at 7:05 p.m. in the Lower Level Meeting Room, located at 3600 Tremont Road by Chairperson Margie Pizzuti.

**MEMBERS PRESENT:** Chairperson Margie Pizzuti, Chairperson Nick Lashutka, Kelly Boggs-Lape, Supen Bowe, Yanitza Brongers-Marrero, Greg Comfort, Wendy Gomez, Merry Hamilton, Chuck Manofsky, Linda Moulakis, Linda Mauger, Brian Perera, Matthew Rule, Todd Walter, Bill Westbrook

**MEMBERS ABSENT:** Dianne Albrecht

**STAFF PRESENT:** City Manager Steve Schoeny, Parks & Recreation Director Debbie McLaughlin, Parks Planning & Development Manager Jeff Anderson, and Assistant Deputy City Clerk Sherry Dean

**1. Approval of minutes of the September 11, 2019 Minutes**

Mr. Westbrook moved, seconded by Ms. Mauger, to approve the minutes of the September 11, 2019 Community Center Feasibility Task Force Meeting.

**VOTING AYE:** Comfort, Boggs-Lape, Bowe, Brongers-Marrero, Gomez, Hamilton, Lashutka, Mauger, Manofsky, Moulakis, Perera, Pizzuti, Rule, Walter, Westbook

**VOTING NAY:** None

**ABSENT:** Albrecht

Motion carried.

**2. Welcome/Opening Remarks**

**a. Introduction of Task Force Member Yanitza Brongers-Marrero**

Chair Pizzuti advised she is pleased to announce the appointment of Ms. Brongers-Marrero to the Task Force. Ms. Brongers introduced herself and advised she is an architect at Moody Nolan. She stated she recently had the opportunity to participate on

the Facilities Task Force for the new schools. She added she is very excited about this opportunity and pleased to be a part of this Task Force.

#### **b. Introduction of UA City Manager Steven Schoeny**

Chair Lashutka introduced the new City Manager, Steven Schoeny. The City Manager advised he has been on the job for about a month, and one of the things he is the most excited about is working with the Task Force. He thanked the members of the Task Force for their service and said he is available to provide support when needed.

#### **c. UA City Council's Charge to the Task Force**

Chair Lashutka related they feel it is important the Task Force keep in mind the framework established by City Council. Chair Pizzuti advised the charge, (attached hereto and incorporated herein by reference as Exhibit A) is in the packet, and for Members to make sure they are addressing the commitment and charge given to them.

#### **d. Updated Task Force Sub-Committee Roster**

Chair Pizzuti advised a new Task Force Sub-Committee Roster has been distributed (attached hereto and incorporated herein by reference as Exhibit B). She said there were minor updates, with the addition of Ms. Brongers-Marrero to the Facilities/Partnerships Sub-Committee and Ms. Bowe as the Chair of the Community Engagement Sub-Committee. Chair Lashutka reminded Members they are welcome to go to any Sub-Committee meeting.

### **3. Public Engagement Update**

Chair Pizzuti thanked the Members who have been attending community events on behalf of the Task Force. She asked if any members wanted to share feedback from the events.

Ms. Hamilton conveyed she attended Leadership UA Candidates Night and Fall Fest. She felt there was enthusiasm. She added the kids were very engaged and had lots of ideas. Ms. Gomez related she and Mr. Rule were at Fall Fest, as well, and thought it went well.

Ms. Mauger related she ran into some ladies playing Mahjong at Giant Eagle Market District, who said they would love to play at a community center. She said it was a good conversation, and it underscores the need to have a community gathering place.

### **4. RFQ Selection Sub-Committee Update**

Mr. Comfort, Chair of the Consultant Selection Subcommittee advised the Committee felt the need to onboard a consultant to move through the process. A Request for Proposals



went out, and six firms submitted a proposal. The Committee went through the proposals, selected three for an interview, and decided to get a scope of services from two firms.

Mr. Comfort said the Committee will hopefully have a decision for the November 13<sup>th</sup> Task Force meeting. They will give a recommendation to the Task Force, then provide a recommendation to Council at the November 18<sup>th</sup> meeting.

Chair Pizzuti advised if the firm is hired, the consultant may be introduced at the November 26<sup>th</sup> Task Force meeting, and their work would begin after that.

## **5. Future Meeting Dates**

Chair Pizzuti advised the current schedule is calendared through the end of December, but the Task Force will be meeting into 2020. She stated another Doodle Poll for 2020 meeting availability will be going out soon.

Chair Lashutka advised the bulk of the work will probably be done in sub-committees, so there may not be a need for the whole Task Force to meet as much. The City Manager suggested the consultants may be helpful with this. He said as the consultant goes through the public engagement process, it will need input from the Task Force, and may be able to define when to meet as a whole.

## **6. Public Comment**

In response to Chair Pizzuti's invitation to speak, the following speakers came forward:

- Diane Sturges came forward and thanked the Task Force. She stated people want to come to meetings, then the meeting gets cancelled. She said if they want public input, to have regular and predictable meetings, so people can give comments and get information on what is happening. Chair Pizzuti advised the task force values community input. She further advised the Community Engagement Sub-Committee will be intentionally reaching out, to hear the community's perspective.
- Holly Goldberg said she has heard there is a qualitative difference between a recreation center and a community center. She questioned if this would be explained during the community engagement process and what the scope of a community center is. Chair Pizzuti responded she feels people view this as broader than just recreation, it would be a gathering place for the community.

There being no further business before the Community Center Feasibility Task Force, the meeting was adjourned at 8:00 p.m.



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**Chairperson**

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**Chairperson**

**ATTEST:** \_\_\_\_\_  
**City Clerk**



## **Upper Arlington City Council's Charge to the Community Center Feasibility Task Force**

The Community Center Feasibility Task Force is charged with presenting to the City Council a complete and comprehensive report of their recommendations as to a potential community center that will serve our community with indoor recreation and gathering space; to include, but not limited to:

1. A review of the history of previous efforts to develop a community center in Upper Arlington;
2. A review of the findings of the Parks & Recreation Comprehensive Plan;
3. A review of our existing facilities and programs including a review of options for the replacement of the existing Senior Center;
4. Review of possible locations for a community center;
5. A review of other indoor recreation/community gathering centers outside of Upper Arlington;
6. An examination of prospective cost scenarios including possible amenities and associated costs; funding strategies for both capital and operating costs, including an examination of options for public/private partnerships for both capital and operating costs;
7. Involve community participation in this feasibility study;
8. Based on the finding of the feasibility study, provide a recommendation to City Council on whether and how we might proceed in the consideration of a community center for Upper Arlington



**Community Center Feasibility Task Force (CCFTF)  
SubCommittee Members**

<b>FINANCE</b>	<b>COMMUNITY ENGAGEMENT</b>	<b>FACILITIES/PARTNERSHIPS</b>
Matt Rule (CHAIR) Brian Perera Linda Mauger Todd Walter	Supen Bowe (CHAIR) Linda Moulakis Kelly Boggs-Lape Merry Hamilton Dianne Albrecht	Greg Comfort (CHAIR) Bill Westbrook Wendy Gomez Chuck Manofsky Yanitza Brongers-Marrero

**Finance Subcommittee**

The CCFTF Finance Subcommittee is charged with exploring all financial considerations associated with a prospective community center. This includes, but is not limited to:

- Identifying possible sources of capital funding
- Identifying possible sources of ongoing operations, programs and maintenance funding
- Consideration of financial business models for facilities in comparable communities
- Developing an overarching summary of funding strategy options

**Community Engagement Subcommittee**

The CCFTF Community Engagement Subcommittee is charged with developing an extensive, open and transparent community engagement process that encourages multiple opportunities for citizen participation and input. With the support and guidance of the professional feasibility study consultant firm, the work of this subcommittee will include, but is not limited to:

- Planning and conducting a variety of public meetings (open houses, focus groups, pop up gatherings, etc.)
- Planning and conducting citizen surveys, to include one statistically valid survey, informal online surveys as appropriate, questionnaires, etc.
- Reviewing data and resident input gathered through previous outreach (2018 Parks & Recreation Comprehensive Plan, etc.)
- Creating summaries of the feedback obtained through these processes

**Facilities & Partnerships Subcommittee**

The CCFTF Facilities & Partnerships Subcommittee is charged with developing the parameters for a prospective community center facility—to include the consideration of partnership opportunities—that would best fulfill residents needs and desires. This includes, but is not limited to:

- Visiting/reviewing facilities in comparable communities
- Assessing the community’s needs, programs and existing amenities
- Considering potential locations for a prospective facility- exploring existing models of public and private partnership opportunities and/or development of new models



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Schedule of Task Force meetings and Request for Qualifications (RFQ) Process  
Revised November 12, 2019

- Wednesday, November 13    COMMUNITY CENTER FEASIBILITY TASK FORCE MEETING
- Selection Committee update on RFQ process
  - CCFTF recommendation on consultant firm
- Monday, November 18        City Council Conference Session
- Task Force presents recommendation of consultant firm
- Monday, November 25        City Council vote to award contract to consultant
- Tuesday, November 26        COMMUNITY CENTER FEASIBILITY TASK FORCE MEETING
- Wednesday, December 11    COMMUNITY CENTER FEASIBILITY TASK FORCE MEETING