

November 26, 2019 | Noon

The meeting of the Community Relations Assessment Committee was called to order at Noon in the Council Committee Room located at 3600 Tremont Road by Co-Chair Sue Ralph.

Members Present

Sue Ralph, City Council	Jim Lynch, City Council	Michele Hoyle, City Council
Michelle Montgomery, Equal UA	Marianne Mitchell, Equal UA	Jenn Faure, UA Library
Nic Fortkamp, Equal UA	Steve Schoeny, City Manager	Steve Farmer, Police Chief
Emma Speight, Comm. Affairs Director		

Members Absent

Tricia Fellingner, UA Schools		

MINUTES

1. Welcome

2. Approval of November 12, 2019 Meeting Minutes

Motioned: Jenn Faure

Seconded: Nic Fortkamp

Motion unanimously passed

3. Entity Name

- The committee reviewed the results of a member poll of the suggestions provided by committee members (results attached).
- Community Relations Commission received the most votes.
- The committee discussed the options of “Commission” and “Committee.” There would be no difference in how the entity would function—i.e., all the same public meetings and public records rules would apply under either title.
- After some discussion, “Committee” was selected as the preferred option, speaking more to the purpose and goals of this particular entity.
- The committee members also liked the suggestion of the entity serving as UA’s “community relations coordinating committee.” It was suggested and agreed upon that this be part of the charge to the entity.



4. Framework Outline Discussion

- A revised Proposed Framework for the entity (*DRAFT prepared for December 2, 2019 Council Conference Session*—attached) was provided to the committee. This was the result of a review by and discussions with Council President Greenhill and the City Attorney’s Office to make sure the new entity would be consistent with other City Boards and Commissions (number of members, selection process, terms, etc.).
- Notable adjustments to the entity’s framework (when compared to the document prepared for the November 12 meeting, and the document reflecting feedback at the November 12 meeting) are as follows:
 - o The body will consist of seven at-large representatives
 - o Entity members will be selected by Council
 - o UA Staff will serve as supporting/non-voting members
- The committee discussed a proposed timeframe for Council to review the work of the entity and determine next steps (such as any necessary adjustments in the entity’s charge, its effectiveness implementing the goals, etc.). It was agreed that an initiative such as this would take some time to build momentum and to determine if it was having the desired effect. The committee agreed it would be appropriate for Council to undertake a review after four years, with the entity continuing as created unless Council chose to make adjustments at that time.
- The committee discussed appropriate levels of funding to facilitate any new programs or activities that emerge as a result of the work of the new entity. It was agreed additional start-up funds might be appropriate but that costs would likely reduce over time. It was also agreed that Council authorization of a suggested funding range—subject to the City Manger’s authority—would demonstrate Council’s support of this initiative. Funding requirements would be reviewed and appropriated annually as part of the budget process.
- The committee discussed and agreed it would be appropriate for the formal legislation establishing the entity to state what the entity is and is not, such as:
 - o It is not a dispute resolution body
 - o It does not serve as an ombudsman
 - o It is not a policy forming entity
- The committee also discussed the three, entity goal areas. It was agreed these goals reflect work that needs to be done but also represent a lot of work. It was agreed it would be appropriate to seek community feedback—particularly from those who participated in the spring workshops and those who represent civic groups and entities that will be invited to participate in efforts to implement them. The committee will work to schedule a number of meeting opportunities early in 2020 to review and help prioritize the goals, and possibly identify entities that may actively assist or take the lead on the implementation of specific initiatives.



- The committee discussed its hope for elements of this effort to be incorporated into other areas, such as City Council goals, a future update to the Master Plan, etc.
- It was determined that one final meeting of this committee was appropriate, following Council's December 2 discussion, and to finalize plans for seeking feedback from community groups, etc. early in the New Year.

5. Next Meeting Date

- Time TBD, Thursday, December 19, 2019 – Meeting Location TBD

ADJOURNMENT

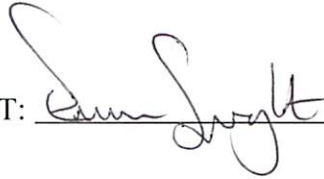
Motioned: Steve Schoeny

Seconded: Michelle Montgomery

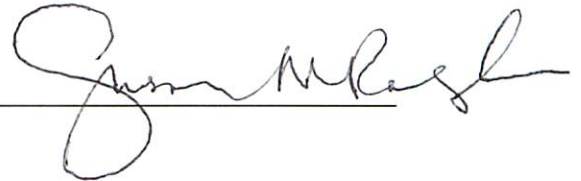
Motion Passed

Meeting was adjourned at 1:05 pm

ATTEST:



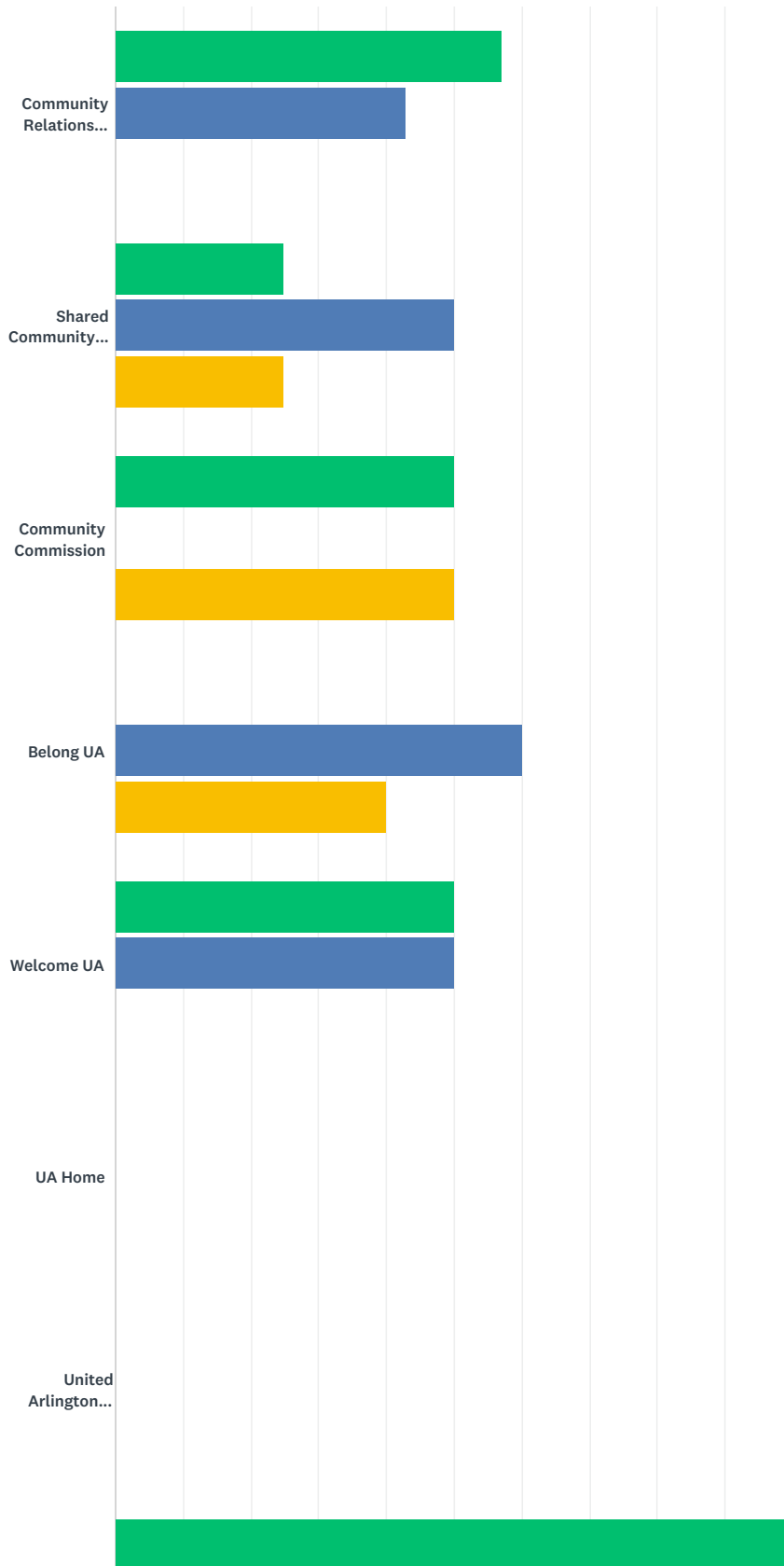
CHAIR:



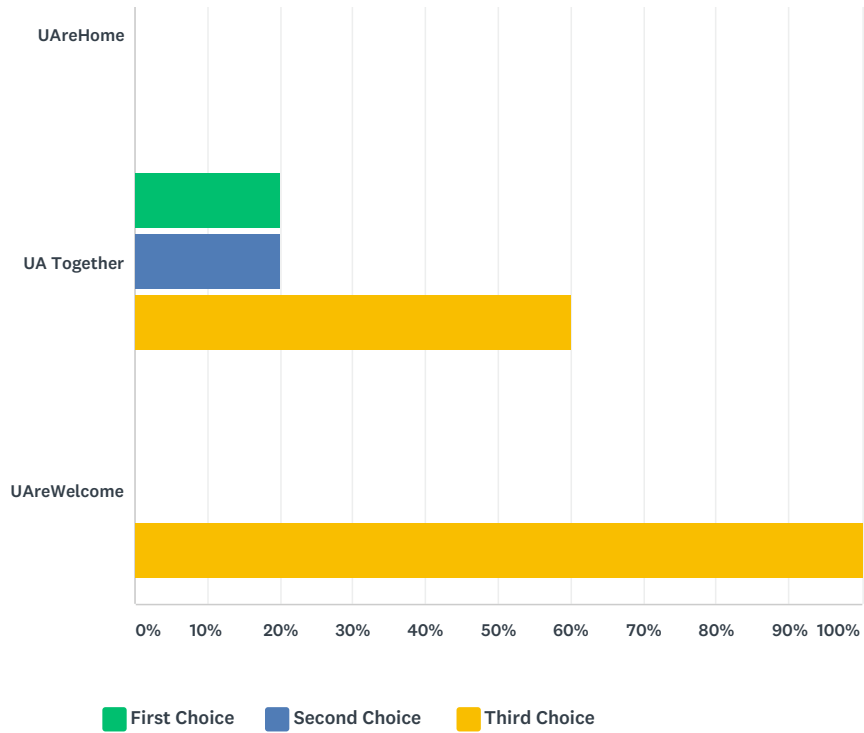
Community Relations Name Options

Q1 From the following list of name options, please select your top choice, second choice and third choice by checking the appropriate boxes.

Answered: 10 Skipped: 0



Community Relations Name Options



	FIRST CHOICE	SECOND CHOICE	THIRD CHOICE	TOTAL	WEIGHTED AVERAGE
Community Relations Commission	57.14% 4	42.86% 3	0.00% 0	7	1.43
Shared Community Commission	25.00% 1	50.00% 2	25.00% 1	4	2.00
Community Commission	50.00% 2	0.00% 0	50.00% 2	4	2.00
Belong UA	0.00% 0	60.00% 3	40.00% 2	5	2.40
Welcome UA	50.00% 1	50.00% 1	0.00% 0	2	1.50
UA Home	0.00% 0	0.00% 0	0.00% 0	0	0.00
United Arlington Commission	0.00% 0	0.00% 0	0.00% 0	0	0.00
UAreHome	100.00% 1	0.00% 0	0.00% 0	1	1.00
UA Together	20.00% 1	20.00% 1	60.00% 3	5	2.40
UAreWelcome	0.00% 0	0.00% 0	100.00% 2	2	3.00