



CONSULTANT SELECTION COMMITTEE

10/16/2019 | 3:30 PM

The meeting of the Consultant Selection Subcommittee was called to order at 3:35 p.m. in the Lower Level Conference Room, located at 3600 Tremont Road by Chairperson Greg Comfort.

MEMBERS PRESENT: Subcommittee Chairperson Greg Comfort, Task Force Chairperson Nick Lashutka*, Linda Mauger, Bill Westbrook, and Task Force Chairperson Margie Pizzuti

MEMBERS ABSENT: Matthew Rule

STAFF PRESENT: City Manager Steven Schoeny, Parks & Recreation Director Debbie McLaughlin, Parks Planning & Development Manager Jeff Anderson, Public Service Director & City Engineer Jacolyn Thiel

1. Approve minutes of the Selection Subcommittee from the October 1, 2019 meeting

Mr. Westbrook moved, seconded by Ms. Mauger, to approve the minutes of the October 1, 2019 Consultant Selection Subcommittee Meeting.

VOTING AYE: Comfort, Mauger, Pizzuti, Westbrook

VOTING NAY: None

ABSENT: Lashutka, Rule

Motion carried.

*Mr. Lashutka arrived at 4:45 p.m. and was present until 6:20 p.m.

2. Presentation / Interviews

a. Brandstetter Carroll



Presentation by Mr. Lawrence Brandstetter, Ms. Nancy Nozik, and Ms. Monica Sumner, and Mr. Thomas O'Rourke (phone) of Brandstetter Carroll Inc. A copy of the presentation and handouts is attached hereto and incorporated herein by reference as Exhibit A.

b. Williams Architects, PROS Consulting, OHM

Presentation by Mr. Tom Poulos and Ms. Nancy Weir of Williams Architects, Mr. Leon Younger of PROS Consulting, and Mr. Aaron Domini of OHM Advisors. A copy of the presentation and handouts is attached hereto and incorporated herein by reference as Exhibit B.

c. Perkins & Will

Presentation by Ms. Lindsey Peckinpaugh and Mr. Brent Ross of Perkins & Will and Mr. Rob Hunden of Hunden Strategic Partners (phone). A copy of the presentation and handouts is attached hereto and incorporated herein by reference as Exhibit C.

d. Committee Discussion

Subcommittee Chair Comfort led a discussion about the presentations and interviews. Each of the Subcommittee Members recommended Perkins & Will as their first choice and the Williams Architects Team as their second choice. Mr. Westbrook recommended that as part of the negotiation process, it should be requested that Perkins & Will demonstrate that their operational consultant is well versed in community centers and that they consider adding a local contact.

3. Public Comment

There were no questions or comments from the public.

4. Authorize Chair to Approve Final Minutes

Mr. Westbrook moved, seconded by Ms. Mauger, to authorize the Chair to approve the final minutes.

VOTING AYE: Comfort, Mauger, Pizzuti, Westbrook

VOTING NAY: None

ABSENT: Lashutka, Rule

Motion carried.



5. Authorize Chair to Work with City Staff to Negotiate a Project Scope and Fee Proposal

Mr. Westbrook moved, seconded by Ms. Pizzuti, to authorize the chair to work with City Staff to receive and negotiate a project scope and fee from Perkins and Will.

VOTING AYE: Comfort, Mauger, Pizzuti, Westbrook

VOTING NAY: None

ABSENT: Lashutka, Rule

Motion carried.

* * *

The meeting was adjourned at 7:35 p.m.



Chairperson

ATTEST: 

Secretary

