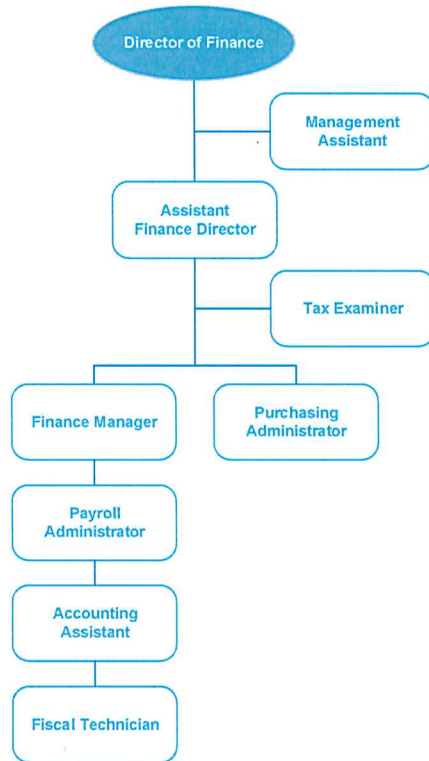


# FINANCE

The mission of the Finance Department is to maintain a fiscally sound governmental organization that conforms to legal requirements and to generally accepted financial accounting and management principles (GAAP), prepare and monitor annual city operating budgets, maintain effective and efficient procurement procedures, provide accurate and efficient payroll services, maximize the investment of City funds, ensure enforcement of the income tax ordinance, and provide accurate billing services for stormwater utility fees, solid waste service fees, miscellaneous fees, and user charges.



## Budget Summary

	Actual		Adopted	
	2017	2018	2019	2020
Finance	\$873,162	\$1,042,621	\$1,020,600	\$1,042,500
<b>Total General Fund</b>	<b>\$873,162</b>	<b>\$1,042,621</b>	<b>\$1,020,600</b>	<b>\$1,042,500</b>
<b>Total - All Funds</b>	<b>\$873,162</b>	<b>\$1,042,621</b>	<b>\$1,020,600</b>	<b>\$1,042,500</b>

### Expenditures by Category

Personal Services	\$785,022	\$804,137	\$894,500	\$916,400
Other Than Personal Services	88,140	238,483	126,100	126,100
<b>Total</b>	<b>\$873,162</b>	<b>\$1,042,621</b>	<b>\$1,020,600</b>	<b>\$1,042,500</b>

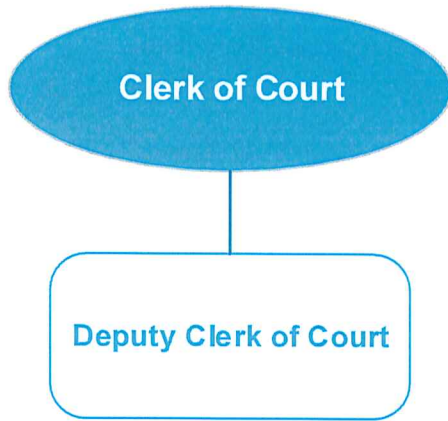
Authorized Personnel	Actual		Adopted	
	2017	2018	2019	2020
Full-Time Budgeted	8.00	9.00	9.00	9.00
FTE	1.20	0.00	0.00	0.00
<b>Total</b>	<b>9.20</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

### On The Horizon

- Maintaining a solid focus on collecting delinquent income taxes.
- Issuing bonds for the CIP and Economic Development projects.
- Continued assistance with the Police scheduling and time keeping system.

# CLERK OF COURT

The purpose of the Clerk of Court's office is to process all misdemeanor traffic and criminal violations written under Upper Arlington City Code and filed within the jurisdiction of Mayor's Court. The Mayor's Court serves as the judicial branch of the City, and the Mayor's Court staff functions as the Violations Bureau, thereby collecting payments for violations that do not require court appearances. Staff keeps abreast of changes in pertinent laws and regulations, and strives to enhance the day-to-day operation with all individuals associated with the court.



## Budget Summary

	<u>Actual</u>		<u>Adopted</u>	
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Clerk of Court	\$410,656	\$351,316	\$478,100	\$482,500
<b>Total General Fund</b>	<b>\$410,656</b>	<b>\$351,316</b>	<b>\$478,100</b>	<b>\$482,500</b>
Clerk of Courts Fund	\$23,223	\$11,504	\$17,000	\$17,000
Mayor's Court:				
Computer Fund	23,853	7,771	11,850	11,850
Special Project Fund	12,784	33,941	18,750	18,750
<b>Total - All Funds</b>	<b>\$470,516</b>	<b>\$404,532</b>	<b>\$525,700</b>	<b>\$530,100</b>
<u>Expenditures by Category</u>				
Personal Services	\$171,766	\$175,106	\$180,700	\$185,100
Other Than Personal Services	272,548	207,354	345,000	345,000
Capital Equipment	26,202	22,072	0	0
<b>Total</b>	<b>\$470,516</b>	<b>\$404,533</b>	<b>\$525,700</b>	<b>\$530,100</b>

## On The Horizon

- Continue to monitor fee structures including fine and court costs.
- Work in conjunction with the Police department to implement an electronic ticket system.
- Update computer software program and implementation in 2019.

Authorized Personnel	<u>Actual</u>		<u>Adopted</u>	
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Full-Time Budgeted	2.00	2.00	2.00	2.00
FTE	0.00	0.00	0.00	0.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>